

Constitution

1. NAME:

The name of the group shall be called 'Salford Litter Heroes.' and will be referred to as the group in this document.

2. OBJECTIVES:

The objectives of the group are to:

1. To protect and improve Salford's environment, by reducing litter pollution – for the good of people and nature's wildlife.
2. To encourage community engagement with Salford residents and promote integration.
3. Improve the health and wellbeing of Salford residents by encouraging participation in outdoor litter picking activities.
4. Promoting equality and equality of opportunities for all.

3. CARRYING OUT THE PURPOSES

In order to carry out the charitable purposes, the trustees have the power to:

- (1) Control the affairs of the group on behalf of the members
- (2) raise funds, receive grants and donations
- (3) apply funds to carry out the work of the charity
- (4) co-operate with and support other charities with similar purposes
- (5) act lawfully and undertake actions deemed necessary to achieve the purposes of the group
- (6) make decisions on the basis of a majority vote. In the case of equal votes, the chairperson shall be entitled to a casting vote.

- (7) the group shall open a bank account in the name of 'Salford Litter Heroes' and two individuals from a nominated three shall sign on behalf of the group. Signatories must be unrelated and live in separate households.

4. TRUSTEES

The group shall be managed by a committee of trustees who are appointed at the Annual General Meeting (AGM) of the charity for a period of years. The term of office may be renewed by the membership vote following each term.

5. TRUSTEE MEETINGS

- (1) Trustees must hold at least 3 meetings each year. At their first meeting after the AGM they will elect a chair, treasurer and secretary. Trustees may act by majority decision.
- (2) Between 3 and 7 trustees must be elected to serve on the board.
- (3) At least 3 trustees must be present at the meeting to be able to take decisions. Minutes shall be kept for every meeting.
- (4) If trustees have a conflict of interest they must declare it and leave the meeting while this matter is being discussed or decided.
- (5) During the year, the trustees may appoint additional trustees. They will stand down at the next AGM.
- (6) The trustees may make reasonable additional rules to help run the charity. These rules must not conflict with this constitution or the law.

6. MONEY AND PROPERTY

- (1) Money and property must only be used for the charity's purposes.
- (2) Trustees must keep accounts. The most recent annual accounts can be seen by anybody on request.

- (3) Trustees cannot receive any money or property from the charity, except to refund reasonable out of pocket expenses.
- (4) Money must be held in the charity's bank account. All cheques must be signed by 2 trustees. *(Also see Carrying out the Purpose point 7)*

7. Participants

All participants will be required to act in a reasonable manner in any premises or location used by the group. If any participant fails to comply with this rule, they may be suspended from the group. Any participant who is suspended has the right to appeal, stating their case at an arranged meeting of the board or its selected sub committee.

8. PARTICIPATION/VOLUNTEERING WILL BE OPEN TO:

All interested residents of Salford, irrespective of age, gender, political or religious belief.

9. ANNUAL GENERAL MEETING

An annual general meeting (AGM) will be held each year in the month of April All members will receive 14 days written notice of the date, time and venue where the AGM will be held. Each member of the group will be entitled to 1 vote at the AGM.

The business of the AGM will be to:

- confirm the minutes of the previous AGM
- Receive the annual accounts for the previous year from the Treasurer
- Receive the annual report from the board members
- Elect the officers of the group
- Review and agree the group subscription fees
- Trustees may also call a General Meeting to consult the membership

10. CONSTITUTION AMENDMENTS

Any proposed alterations to the group constitution may only be considered at the AGM or at an EGM (Emergency General Meeting) of the membership. Any amendments must be proposed by a member of the group and seconded by another.

11. DISSOLUTION CLAUSE

Should it be decided that the group ceases to exist and after discharging all debts and liabilities of the group, all assets remaining, shall not be distributed to group members but will be transferred or donated to another community and voluntary sector group with similar aims and objectives as 'Salford Litter Heroes'

SETTING UP THE CHARITY

This constitution was adopted on _____ 20____ by the people whose signatures appear below. They are the first members of the charity and will be the trustees until the AGM, which must be held within one year of this date.

Signed

Print name and address
